**ICAI Registered Valuers Organisation**

**ICAI Bhawan, Post Box No. 7100, IP Marg, New Delhi-110002**

**FORM FOR ENROLLMENT AS PRIMARY MEMBER AND**

**EDUCATIONAL COURSE OF ICAI RVO**

(See sub-rule (1) 1ST proviso to of rule (5)

To

ICAI RVO

ICAI Bhawan,

7th Floor, Administrative Block,

A 29, Sector 62, NOIDA

Uttar Pradesh-201309, India

From

[*Name and address]*

**A. PERSONAL DETAILS**

1. Title (Mr/Mrs/Ms):

2. Name:

3. Father’s Name:

4. Mother’s Name:

5. Date of Birth:

6. PAN No.:

7. Aadhar No.:

8. Passport No.:

9. Address for Correspondence:

10. Permanent Address:

11. GSTN No. (if available, otherwise specify NA):

12. GSTN Address ((if available, otherwise specify NA):

13. E-Mail Address:

14. Mobile No:

15. Asset Class: 1 Securities or Financial Asset 1 Plant and Machinery

1 Land and Building

**B. EDUCATIONAL, PROFESSIONAL AND VALUATION EXAMINATION QUALIFICATIONS**

1. **Educational Qualifications**

[Please provide educational qualifications from Bachelor’s degree onwards (if applicable)]

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| --- | --- | --- | --- | --- | --- |
| Educational Qualification | Year of Passing | Marks (Percent) | Grade/ Class | University/College | Remarks, if any |
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**2**. **Professional Qualifications [excluding valuation specific courses]**

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| --- | --- | --- | --- | --- |
| Professional Qualification [excluding valuation specific education/courses] | Institute/ Professional Body | Membership No. (if applicable) | Date of enrolment | Remarks, if any |
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**C. WORK EXPERIENCE**

1. Are you presently in Practice/Employment?
2. Number of years in Practice or of work experience in the relevant profession or in valuation (in years and months):
3. If in practice, address for professional correspondence:
4. Number of years in Employment (in years and months):
5. Experience Details

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sl. | From Date | To Date | Employment / Practice | If employed, Name of Employer and Designation | If in practice, experience in the relevant profession/ valuation | Area of work |
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**D. ADDITIONAL INFORMATION**

1. Have you ever been convicted for an offence? (Yes or No. If yes, please give details).
2. Whether any Disciplinary Proceedings by your Institute/Organisation is pending against you? (Yes or No) If yes, please give details.   
   (Please note that pending Disciplinary proceedings against you will disqualify you to register as a Registered Valuer)
3. Are any criminal proceedings pending against you? (Yes or No. If yes, please give details).
4. Have you ever been declared as an undischarged Bankrupt, or applied to be adjudged as Bankrupt? (Yes or No. If yes, please give details).
5. Please provide any additional information that may be relevant for your application.
6. Are you a Director in any Company? (Yes or No. If yes, please give details).

**E. ATTACHMENTS**

1. Copy of proof of residence (Passport/Voter-ID/Driving License/Aadhar Card/Utility Bill not older than 3 months)
2. Copies of documents in support of educational qualifications, professional qualifications.
3. Copies of documents demonstrating practice or work experience for the relevant period.
4. Copies of certificate of employment by the relevant employer(s), specifying the period of such employment.
5. Copy of PAN Card
6. Income Tax Returns for the last three years.
7. Passport-size photo.
8. Evidence of deposit of fees

**F. AFFIRMATIONS**

1. Copies of documents, as listed in section E of this application form have been attached/ uploaded. The documents attached/ uploaded are…..
2. I undertake to furnish any additional information as and when called for.
3. This application and the information furnished by me along with this application is true and complete. If found false or misleading at any stage, my registration shall be summarily cancelled.
4. I hereby undertake to comply with the requirements of the Companies Act, 2013, the rules made thereunder, the directions given by the authority, and the Bye-Laws, directions and guidelines issued or the resolutions passed in accordance with the Bye-Laws by the registered valuers organisation with which I am enrolled.
5. The applicable fee has been paid.

Name and Signature of applicant

Place:

Date:

* For Primary Membership, candidates must fulfil the eligibility criteria as per annexure IV of Companies (Registered Valuers and Valuation) Rules, 2017 and applicable as on date.
* Enrolment as Primary Member does not qualify to register as Registered Valuer.
* Enrolment as Primary Member qualifies a person to attend the 50 hrs. Educational Course conducted by ICAI RVO and thereafter, to appear for the Valuation Examination conducted by Authority/Insolvency & Bankruptcy Board of India (IBBI).

**Fees For Physical Classes**

* The fee for the Primary Membership (**non-refundable**) is

|  |  |  |
| --- | --- | --- |
| For First Asset Class | ₹ 5000/- plus 18% GST | ₹ 5900/- |
| For Additional Second Asset Class | ₹ 4000/- plus 18% GST | ₹ 4720/- |
| For Additional Third Asset Class | ₹ 3500/- plus 18% GST | ₹ 4130/- |

* The fee for the Educational Course is

|  |  |  |
| --- | --- | --- |
| For First Asset Class | ₹ 25000/- plus 18% GST | ₹ 29500/- |
| For Additional Second Asset Class | ₹ 22500/- plus 18% GST | ₹ 26550/- |
| For Additional Third Asset Class | ₹ 21250/- plus 18% GST | ₹ 25075/- |

**Fees For Online Classes**

* For Primary Membership, candidates must fulfil the eligibility criteria as per annexure IV of Companies (Registered Valuers and Valuation) Rules, 2017 and applicable as on date
* The fee for the Primary Membership (**non-refundable**) is as per above table.
* The fee for the Educational course is

|  |  |  |
| --- | --- | --- |
| For First Asset Class | ₹ 15000/- plus 18% GST | ₹ 17700/- |
| For Additional Second Asset Class | ₹ 12750/- plus 18% GST | ₹ 15045/- |
| For Additional Third Asset Class | ₹ 12000/- plus 18% GST | ₹ 14160/- |

* ***Note:*** *The Educational Course fee is refundable if the participant informs ICAI RVO, 48 hours prior to the launch of the Course. In case, the participant does not inform, an amount of ₹2000 will be deducted.*

**VERIFICATION BY THE REGISTERED VALUERS ORGANISATION**

We have verified the above details submitted by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ who is our member with membership no. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and confirm these to be true and correct. We recommend registration of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as a valuer.

(Name and Signature)

Authorised Representative of the ICAI Registered Valuers Organisation

Seal of the Registered Valuers Organisation

Place:

Date: